



**PORT OF GARIBALDI
MINUTES OF REGULAR MEETING
DECEMBER 11, 2024**

CALL TO ORDER

President Folkema called the regular meeting to order at 7:00 p.m.

Commissioners present: Val Folkema, Bob Browning, Kelly Barnett, Amanda Cavitt.

Staff present Michael Saindon, Evan Wallace, Jessi Coon.

Visitors: None.

CHANGES TO AGENDA – Item added to New Business – Letter to Commission President regarding ORS 777.135.

PUBLIC COMMENT

No public comment.

Saindon introduced Evan Wallace to the commission as the ports loss prevention officer. Saindon noted that Wallace comes with EMT, Fire and Law Enforcement experiences and some certifications. Wallace shared local upbringing and familiarity with the port.

APPROVAL OF MINUTES/FINANCIAL REPORTS

Motion by Barnett, second by Browning to approve November 13 regular meeting and November financials and payment of bills. Motion Carried 3– 0.

CORRESPONDENCE/PRESENTATIONS

None.

OLD BUSINESS

SOUTH JETTY UPDATE.

Saindon noted still bringing in rock. Browning noted that a large truck had a hard time making the corner of Commercial and Mooring Basin, may want to block off end parking spot. Saindon noted in contact with USCG and they should be out and about preparing for crab season.

ABANDONED/DERELICT VESSEL AND MOORAGE CONCERNS.

Saindon noted F/V Donna L now belongs to the port as of 12/12. The vessel is in good condition and Saindon noted that has already been contacted by interested parties.

GRANTS UPDATE.

Saindon noted that applications are either in process or submitted for County TLT to replace the event tent, a letter requesting city SDC funds for Lumbermen's Park. Coon noted also looking at possibly a matching grant with Travel Oregon for the event site. County TLT is also being applied for to match the City SDC funds for Lumbermen's Park. RAISE is going to be coming up soon. Saindon noted that the port did not get the Ports Infrastructure Development (PIDP) grant, in fact not one grant was funded in Oregon, all Alaska and Washington. Saindon noted that there is still \$2MIL in the budget still out there, all word has been that the funding should still be there even if cuts are made in that presented budget. Discussion about leveraging those funds and other funds to get the funding needed.

Saindon noted to Folkema that this year may not be a good year for the PNWA Mission to DC. Sources have noted that the transition between administrations may be too chaotic to have the effect that is needed.

Barnett recused himself and asked about the Lost at Sea Memorial. Coon noted that this conversation just happened within the staff too. The port has half of the funds donated by Garibaldi and Rockaway Lions club and feels comfortable moving forward with the engineering. Barnett encouraged Coon to request more funds from the Lions Clubs.

Saindon noted that staff did request City TLT funds for help with the public restrooms a few months ago, did email the city for an update on those. Saindon noted that though the SDC funds were requested they cannot be approved until the city implements a parks plan.

Trails Coalition working toward some Bayview Trail funding.

EVENTS UPDATE.

Working with Ashley Christensen on Garibaldi Days vendors. Seafood & Spirits 2025 planning is in full swing. Crave the Coast is also planned to come back in September.

HAZ-MIT PLAN.

Nothing new, but keeping the plan on the agenda to keep it in view and make sure that there is able to be public input on it in case of changes.

BOAT BASIN DREDGE PROJECT.

Met with Coastal Caucus. Rep. Brock Smith working on funding for southern ports. Rep Javadi spoke with Saindon and noted that he will be working with Smith to get northern ports included in that funding.

Saindon noted that staff met with dredge, working through some billing issues. Dredge is currently broke down, parts that have been broken have been easy fixes, but the parts are housed in OIPCB, parts need to be on-site to be accessible and less down time. Current break down is a vibration issue that may just be an alignment. Saindon noted asking some legal questions about the completion of the dredge project and what can be done if the dredge cannot be completed this dredge cycle. Saindon noted a full time dredge master needed for the state dredge. Barnett noted that he felt that the dredge should also be making money all year long. Technicians coming out December 17th to get the dredge running. Saindon noted will be working on getting a 30 day extension for the in-water work window.

RFP for dredge permit is out and getting responses. Proposals due back January 2nd, to award January 6th.

RESOLUTION 2025-01 RATES AND FEES RESOLUTION.

Folkema noted amount of information provided. Barnett suggestions for a seasonal or annual commercial pass. Barnett also noted B-Dock is making more revenue annually than A-Dock for the same amount of space. May need to look at adjusting A-Dock rates over time to match the kind of income coming in for B-Dock.

NEW BUSINESS

PURCHASE ORDER 2024-25-077 SECURITY CAMERAS AND EQUIPMENT.

Wallace presented purchase order for new security cameras to the commission and how the equipment plans to be used. Wallace noted that a SDAO Safety & Security Grant was awarded for \$2,500 to offset the cost. Would replace some failing cameras.

Discussion about the surveillance of the crab pot lot.

Motion Browning, second by Barnett to approve Purchase order 2024-25-077 for the purchase of security cameras and installation equipment in the amount of \$5,038.

Motion carried 3 – 0.

LOCAL GOVERNMENT INVESTMENT POOL REESTABLISH ACCOUNT.

Coon noted that just like a bank account LGIP wants documentation of the commission approval for Jessi Coon, Finance Manager to reestablish the Port of Garibaldi's LGIP account with Oregon State Treasury.

Motion Barnett, second by Browning to approve Jessi Coon, Finance Manager to open an LGIP account with Oregon State Treasury. Motion carried 3 – 0.

LETTER TO COMMISSION PRESIDENT REGARDING ORS 777.135.

President Folkema read the letter in its entirety during the public meeting. A copy of the original letter is attached to the minutes regarding declaration of commission seat #2 vacant.

Motion Browning, second by Barnett to declare commission position #2 vacant according to ORS 777.135 and commission bylaws. Motion carried 3 – 0.

Saindon noted that staff will make a public notice of the vacant seat and request letters of interest. Will be a short window of service, since this the date for the interested candidate to file an SEL190 will be March 2025.

STAFF REPORTS

Coon noted working with Tax Assessor regarding tax statements, some missing, some have had mailing issues. Folkema noted that she did not receive her tax statement either. Coon noted that going forward the Larson and Coon will be working to mitigate any issues that have happened this year with an early release of digital statements. This means that Coon will most likely email statements out before the release of the paper one. Barnett noted that he would still like a phone call from assessor so that he has information to share with his constituents.

Will be working on putting together a budget workshop in the new year, and will bring a budget calendar for approval to the next commission meeting.

Saindon noted that the TEP lease ends June 30, 2025. TEP has purchased property in Bay City, but asking for a lease extension until 2027. Saindon and Folkema agreed to table this until after their fundraising position is filled, to see how quickly they can get all items in place. Folkema noted that felt the impression was given that 3 years was not acceptable. Still have an active MOU, will work on that and adjusting. Still in district and still a partner of the port.

Saindon noted that Chris Miller is retiring, his last physical day with the Port is January 31. Saindon noted that he has no interest in a party, or get together, but would appreciate

a goodbye in person. Browning noted that a letter of commendation to the newspaper about Miller's service may be something port could do.

Saindon noted that the driveway concrete for L-12 and L-18 is poured and curing.

OSHA Courtesy visit scheduled for December 17th. Barnett noted should be business as usual, don't do anything out of the ordinary.

Saindon noted local artist carved a crab and it is sitting out in front of the Port office.

Quonset hut is cleaned up and staff is using to get equipment out of the rain.

Blue Building in Bay City – have demo quotes. May have to take down by hand and burn as torn down, but working on this.

Saindon noted that Jepson and Wallace have been doing electrolysis tests in the harbor. Wallace noted that he did a series of tests, all levels are under requirements.

COMMISSIONER CONCERNS

Cavitt – none.

Barnett – leaves and drains are plugged. Noticed that the city pumper truck was out and about. Browning noted that he has seen port maintenance crew out cleaning up drains. Barnett noted that the blue building is a concern, but that the red building is also a concern. Noted a missing I-beam under the dock, the beam may cause damage to the dredge if not taken care of. Barnett brought to the dredge crew, but also bringing to staff. Saindon noted will share with maintenance. Barnett noted tax statements still a concern. Had received building statement, but not the land statement.

Went to OCZMA meeting. OCZMA is contracting with Blue Ridge Strategies to get the group up and running. Doing recruitment. Would like to be working with the Coastal Caucus. Barnett noted that Garibaldi is not the only port having issues. Working on how OCZMA can work with OPPA and Biz Oregon. Barnett asked about reviewing organizational assignments.

Browning – asked about the mill. Saindon noted that there has been no contact from the mill, but does have a letter of intent on file for the mill site. Browning also asked about Pacific Dream, hasn't seen any movement on leased property. Saindon noted can hold them to lease agreement. Browning noted road going into pot lot is horrible. Saindon noted will look at some ways to fix. Coon noted looking at gravel grids for the event

site, not terribly expensive to fix smaller sites, can order a few to see how they work. Browning also noted appreciation to Chris Miller for being attentive to dredging and catching running equipment.

Folkema – Bonneville Power is increasing rates by a proposed 9% and 21% for transmission. Sometimes comes down by half, but staff still needs to prepare for increase. Trying to get a town hall set up at the golf course meeting room. Will be doing a podcast also. Will keep staff informed.

ADJOURNMENT

The meeting adjourned at 8:31 p.m.

Respectfully Submitted,

 *Valerie Folkema, pres*

Valerie Folkema, President

ATTEST:



Kelly Barnett, Secretary/Treasurer