



**PORT OF GARIBALDI
MINUTES OF EMERGENCY COMMISSION MEETING
FEBRUARY 22, 2023**

CALL TO ORDER

Vice-President Browning called the special meeting to order at 10:00am
Commissioners present: Bob Browning, Paul Daniels, Jaime Perez.

Staff present: Michael Saindon, Jessi Coon, Curtis Jepson.

Visitors: None.

Saindon noted the state of the restroom roof and ceiling. The way that the roof was re-roofed. The prior shingles were cut on the shingles and had slits in it. The ridge cap was done improperly. Water intrusion happening under the paper and three tab. The west side was far worse than the rest of the roof. The top of the tongue and groove was all rotted out on the top side. There was no way to know about the rot until the shingles and paper were off of the roof. Jepson reviewed all items in the quote. It was originally just adding metal roofing to the ceiling, but with the tear off this was discovered. The company plans to water seal all of the new tongue and groove. Staff reviewed the quote and feels that the labor required and the project scope is well stated.

Saindon noted that staff is working on additional funding so that the port is left in good standing without using emergency contingency funds. Reaching out to any possible funding sources. Entire project is on pause until purchase order is approved.

Motion by Daniels, second by Perez to approve PO 2022-23-156 CS Construction and Trading LLC to replace main restroom roof. Motion carried 3 – 0.

ADJOURNMENT

The meeting adjourned at 10:07 a.m.

Respectfully Submitted,


Bob Browning, Vice-President

ATTEST:



Paul Daniels, Commissioner