



**PORT OF GARIBALDI  
MINUTES OF SPECIAL COMMISSION MEETING  
OCTOBER 10, 2023**

**CALL TO ORDER**

President Folkema called the special meeting to order at 9:04 a.m.

Commissioners present: Val Folkema, Kelly Barnett, Jaime Perez, Amanda Cavitt (9:17 a.m.), Bob Browning (9:55 a.m.)

Staff present: Michael Saindon, Jessi Coon.

Visitors: None.

**PAYMENT OF BILLS.**

Motion Perez, second by Barnett to approve payment of bills for September. Motion carried 3 – 0.

**TEP BUILDING PROPOSAL.**

Saindon noted as a side note that contract has been awarded for the South Jetty project and notice to proceed has been given.

Folkema and Saindon met with the TEP board. The TEP Board has hired Liane Welch as project manager. Shifted building over to the east. Will require the port building a new office building. Not ready for a full MOU, but still need a document between a letter of intent and memorandum of understanding in order to move forward to find funding. Will be talking to entities about grants and ColPac for possible funding. For port office looking at needing 2,500-3,000 square feet. Saindon noted looking at timing options. Barnett noted public perception may perceive that port is putting off infrastructure concerns. Also noted concerns about square footage. Folkema shared about Kilchis reserve and hopes to see a similar plan where future operations and maintenance funds are banked. Discussions about layout, parking and storage.

Folkema noted very comfortable with a letter of intent. Saindon noted may consider putting a sunset date of the end of a year. Discussion about the best use of the property. Cavitt noted that

storage tends to not look good after awhile. Discussion about other properties going forward. Saindon noted looking forward the port only looking at leasing the footprint.

Discussion about city grant application for the resurface of 7<sup>th</sup> street.

Consensus to write a letter of intent.

Bonamici working on any WRDA act shortfalls.

Barnett asked about any movement from DEQ. Saindon noted port letter has been sent off and received. All parties ready to move with response. Will see what OPPA and Biz Oregon can help with. 900J permit is the most concerning since it has cause seafood processing to give up processing facilities.

## ADJOURNMENT

The meeting adjourned at 10:04 a.m.

Respectfully Submitted,



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Val Folkema, President

ATTEST:



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Kelly Barnett, Secretary/Treasurer